

# EasyGates Return Form

## INSTRUCTIONS FOR THE RETURN OF GOODS (Please Read)

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- 1) Fully complete this form, including Invoice number as supplied with the goods, Your Details and a clear explanation of the fault.
  - 2) Call us to request a returns number - **NOTE: GOODS WILL NOT BE ACCEPTED WITHOUT A RETURNS NUMBER..**
  - 3) Ensure the product is complete (as supplied by us), and is in the original packaging - restocking fee's may be applied.
  - 4) Pack the item(s) in OUTER PACKAGING (so the return item's retail packaging is unmarked) securely and send it to the return address.
  - 5) Please include this form with your parcel and clearly label the OUTER PACKAGING with your RETURNS NUMBER.
  - 6) **FAULTY ITEMS WILL BE REPAIRED OR REPLACED** (provided that they meet their warranty conditions). (NB. It is your responsibility to ensure that this product is delivered to us, remember proof of posting is not proof of receipt, therefore we recommend you insure your delivery and send by appropriate means)
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### RETURNS NUMBER

Contact Name:	
Contact Number:	
Invoice Number:	
Date of Purchase:	
Under Warranty?	YES / NO

### Reason for return:

### Customer Address

### Return To:

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**EasyGates Ltd**

Unit 16

James Scott Road

Halesowen

West Midlands.

**B63 2QT**